



WORK EXPERIENCES

FOR INTERNATIONAL STUDENTS AND EMPLOYED ADULTS

Are you ...

*... interested in a work
experience in the UK?*

*... keen to improve your
business English?*

*... looking to combine them
both..?*



30 YEARS IN BUSINESS

Telephone +44 (0) 1242 231199
Email sue@slstraining.co.uk
www.slstraining.co.uk

WORK EXPERIENCE

Our innovative scheme enables you to experience the unique professional culture of the UK by working with carefully selected employers while you improve your business English.

We will identify a work experience to suit your needs - whether it's:

- In the area of hospitality
- in the manufacturing industry
- in an office environment
- using skills such as computing

Our close liaison with your host company ensures that both your language and professional needs are catered for.



Our assessment process begins before you arrive in Cheltenham. By using telephone or webcam, we will advise you of key aspects of your visit and explore in detail your expectations of the work experience. We liaise closely with your host employer, so that they are aware of your language skills and business experiences. We accompany you on your first visit to your host employer and continue to support you

BUSINESS ENGLISH

Your individually tailored training plan will focus on the language needs of the business environment. Enabling you to communicate with confidence when:

- using the telephone
- participating in meetings
- writing emails and reports
- delivering an excellent level of service to your customers.

As soon as you book your place, we start the process of assessing your language and professional skills, so that your coaching is tailored precisely to meet your needs. We continue with written and verbal assessments when you arrive, identifying weaknesses and providing the necessary coaching to ensure immediate improvement.

Intensive coaching delivered either 1:1 or in small groups by experienced language coaches will enable you to progress quickly to higher levels.

What makes this experience unique is the exceptional support that we provide to you in both your language and business skills development.



ADULT BASIC SKILLS PROGRAMME SCHEDULE

A typical programme:

Arrive in Cheltenham to stay with host Families.

Welcome to SLS offices; English language assessments*;

Intensive English Coaching focused on your work experience 1:1 and small groups.

We accompany you to your host company to introduce you.

Attend host company induction.

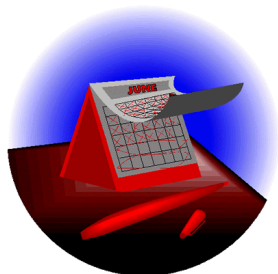
Start work experience; telephone progress check by SLS Training.

Final morning with host company;

Afternoon - assessment review at SLS office;

Opportunity to take certified English skills test*.

Planning your future language and professional development.



** option to take an official UK qualification, subject to assessment results*

HOST FAMILY

You will stay with a carefully selected Host Family, living as part of the family with your private room - joining them for your meals and able to take full advantage of the chance to improve your social English. You will also have opportunities to socialise with other SLS clients. You are assured of a friendly welcome from your Host Family and everyone at SLS Training.

CHELTENHAM

The charming spa town of Cheltenham, twinned with Annecy (France), Gottingen (Germany), Sochi (Russia) and Wei



hai (China), lies in the Heart of the Cotswolds, one of the most beautiful regions of the United Kingdom. Just one hour from international airports at Birmingham and Bristol, and two hours from London, Cheltenham is conveniently located for international travellers.

Cheltenham is proud of its cultural heritage, and hosts an exceptional range of festivals each year, including the Literature, Classical Music, Jazz and Science festivals. It is also home to one of the UK's most famous racecourses. As a university town, Cheltenham offers an excellent range of pubs, clubs and restaurants. Indeed, in Cheltenham, the social activities available are as extensive as you would find in a much larger city - but all within easy walking distance

CASE STUDIES

Rodrigo, 28, works with an international recruitment agency. He needs a high level of English to engage English-speaking workers for contracts in the UK and get an understanding of working practices and the differing cultures that operate in England.

Sindy, 19, is a student at her local University, in her final year. As part of her Business Administration course, she needs to undertake practical work experience in the UK. She hopes to work in the financial services sector after university.

ABOUT SLS TRAINING

SLS Training, established by Sharon Lee Sheather in 1996, provides business and personal skills training to a wide range of clients throughout the United Kingdom.

We have an extensive network of professional business contacts and organisations throughout the county of Gloucestershire, enabling us to offer work experiences in a variety of occupations and professions. Our language skills portfolio has been developed over years of delivering intensive tailored coaching to both UK and international clients.

